



Request for Proposals

Design Plan and Cost Estimating for Renovations to 1503 Gallatin Avenue

About The Friendship Center

Our mission is to be a safe haven for victims of domestic violence, sexual assault, and stalking as we empower our community to flourish in relationships free from violence and intimidation. Every year, we serve more than 700 individuals of all genders and backgrounds through a variety of free and confidential services, including over 8,000 nights of safe shelter for more than 150 people. We operate a 13-room onsite shelter attached to our administrative offices and own a 2,400 square foot residential property across the street. Visit thefriendshipcenter.org to learn more.

Scope of Work

We recently repurchased the original Friendship Center across the street from our current facility. The house has been a single-family residential dwelling for nearly 20 years, and we are seeking proposals to design and estimate costs associated with turning the residential space into functional office space with the following updates:

1. Add phone and internet to each room
2. Renovate first floor bathrooms and interior doorways to ensure accessibility
3. Work with staff to identify which rooms will serve as individual office vs. meeting space
4. Ensure space is brought up to code
5. Design front entrance for accessibility, including corner sidewalk
6. Scope sewer line
7. Paint exterior
8. Identify any other repairs and upgrades needed for efficiency and functional use

Context

The design and cost estimates will allow The Friendship Center to apply for funding for construction. A separate RFP will be distributed for a general contractor to complete the construction and renovations once funding is in place.

Submit a Proposal

Email proposals for this design and cost estimating work to Gina Boesdorfer at gina.b@thefriendshipcenter.org. **Deadline for submission is April 30, 2025.**

Questions about this project? Contact Gina Boesdorfer at 406.442.6800 or the email address above.